



Request for Information
for Adult Residential Crisis Stabilization to Serve Region 7E
Due Date: Friday, June 15, 2018 by 4:30pm

TO: Region 7E Residential providers that do serve or can serve Chisago, Isanti, Mille Lacs, Kanabec and Pine Counties

FROM: Region 7E Adult Mental Health Initiative (AMHI) Governing Board

DATE: May 7 2018

RE: Request for Information for planning and development of Adult Residential Crisis Stabilization Services for Adults living with Serious and Persistent Mental Illness (SPMI) and/or Severe Mental Illness (SMI)

Region 7E Governing Board is soliciting information from qualified companies interested in planning and development of Adult Residential Crisis Services that will serve those living in the Region including Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties.

According to MN DHS Residential Crisis are services in a facility where an individual can stay for a few days until the crisis is under control.

There is evidence that community-based residential crisis care can divert individuals from unnecessary hospitalizations, ensure the least restrictive treatment option is available to people experiencing mental health crises, and assist in reducing costs for psychiatric hospitalization, while maintaining clinical outcomes (1)

Region 7E is looking for proposals that will include an estimated cost for planning and development.

PROVIDER QUALIFICATIONS:

- Serves and is located within Region 7E.
- Staff, and/or company has the ability and required certifications to provide the services offered. Experience working with individuals living with a SPMI/SMI.
- Preference would be companies that offer and/or have strong knowledge base for Adult Residential Crisis Stabilization.
- Knowledge and ability to use State prescribed reporting systems such as MHIS.



INSTRUCTIONS FOR RESPONDING TO THIS REQUEST FOR INFORMATION (RFI)

Responses to this Request for Information should be prepared simply and economically, providing a straight forward and concise description of the respondent's interest and qualifications in offering the services identified above.

The Region 7E AMHI Governing Board will not be liable for any expenses incurred by the respondent in connection with the preparation or submittal of a response to the County. Please note, responding to this RFI does not guarantee that your agency will be accepted, but only goes to confirm interest and eligibility. The Region 7E Governing Board reserves the right to reject any or all responses.

Please submit your response by **4:30pm, June 15, 2018**

1. A cover letter, which confirms that your agency meets the provider qualifications listed above.
2. A list of all Services your agency currently provides to individuals living with a mental illness.
3. Agency brochure(s).
4. An itemized budget outlining the estimated costs (annual costs and daily rate) the budget should also indicate anticipated hourly wages of staff.
5. A potential staffing pattern and estimated start of service.
6. Certificates of insurance outlining the coverage types and amounts carried by your agency.
7. The Provider Fact Sheet (attached).
8. Responses to the following questions, not to exceed one (1) single-sided page per question:
 - Outline your agency's **experience** working with adults with SPMI and or SMI .
 - Outline the **knowledge, skills, and abilities** of your agency's staff in working with the target population identified above.
 - Outline how your agency uses **person-centered thinking and planning** in providing service to clients.
 - Outline the **services/activities** that will be provided.
 - Outline the staff that will be working with the residential crisis program, include agency staff, certifications, volunteers and partnerships with other community providers, if applicable.



CONTACT INFORMATION:

Selection will be based on the provider's demonstrated experience, knowledge and costs. Questions regarding the content of this request will be taken on an ongoing basis.

Questions can be sent to Natalie Matthewson at nmatthewson@resourcetraining.com.

Please submit all responses and documentation via email, fax or mail by **4:30pm, Friday, June 15, 2018** to:

Natalie Matthewson, R7E AMHI Planner
Resource Training & Solutions, Inc.
nmatthewson@resourcetraining.com.
Phone: 320-266-4253
Fax: 320-255-2998
Address: 137 23rd St. South, Suite 201
Sartell, MN 56377

- (1) Crisis Services: Effectiveness, Cost Effectiveness, and Funding Strategies, 2014, Substance Abuse and Mental Health Services Administration (SAMHSA). Available online at <http://store.samhsa.gov/shin/content/SMA14-4848/SMA14-4848.pdf>, accessed January 10, 2017.



Region 7E AMHI
PROVIDER FACT SHEET

Legal Name: (As registered with Secretary of State)

Doing Business As:

Corporate Headquarters Address:

Telephone:

Fax:

Contact Person:

Email:

Corporation type:

For Profit Non-Profit Public

Federal Tax ID#:

NPI #: